

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of March 26, 2014

Members Present: Paul Anderson, Tom Davis, Chuck Riggott, Dave Tyler and Kirk Montstream

Others Present: Superintendent E. Arthur Enderle III, Board of Selectmen Liaison Steve Dearborn, Attorney Vincent Purnhagen and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Added Agenda Items

1. Executive Session was added to discuss Superintendent Compensation.
2. Paul Dombrowski was added to discuss the CIP Plan prior to discussion of the 2014-15 Budget.

II. Acceptance of Minutes of February 26, 2014

Motion: To accept the minutes of February 26, 2014.
Montstream/Riggott
Passed unanimously

III. Communications

Mr. Anderson received a letter from CT DEEP regarding the FY2014-15 priority list. The list was published in major CT newspapers on March 14, 2014. The East Windsor WPCA has made the list.

IV. Visitors

Doug Munson, 345 Scantic Rd
Mr. Munson was not present

Chris LaFleur, 222 North Rd

Mr. Enderle explained that Mr. LaFleur will be doing a lot of work in his front yard. He would like to lay the sewer pipes but not connect to the sewer at this time. Mr. LaFleur presented a map of his property. He explained that he would leave a piece of pipe out at each end and cap the pipe. He would like to wait to pay the connection charge until he connects to the pipe into the main sewer line. Mr. Enderle explained it would be a dry sewer; it would be inspected as usual. Mr. Tyler felt it could be connected on the house end but not connect the street end. Mr. Tyler explained that the Town is in the process of revising the sewer ordinance and Mr. LaFleur may be required to connect to the sewer. Mr. LaFleur thanked the Board and left the meeting at this time.

Attorney Purnhagen arrived at 7:13 p.m.

Jeff Robert, 192 Scantic Rd

Mr. Enderle presented a set of plans that Mr. Robert provided of his property on Scantic Rd. Mr. Robert has approximately 10 acres of land. His existing house has a septic system. He will be building a new house on the property. He would like to connect the new house to the existing septic system and put in a new septic system for the existing house. There is a sewer lateral available to the property. Mr. Robert has a concern of the lateral running within 25 feet of his well. Mr. Tyler suggested tying directly into a manhole. There was a discussion of the different ways to connect to the sewer. It was the consensus of the Board that this was not a hardship. Mr. Robert thanked the Board and left the meeting at this time.

V. Public Participation

There was no public participation.

VI. Receipt of Applications

Galinski, 227, 227R & 229 South Main St, COM2014-004

Mr. Enderle presented the plans for this application; an adjustment was made to the estimated flow. Mr. Enderle has a memo and an email from Town Engineer Len Norton. Mr. Norton felt that the adjusted flow was more reasonable and his concerns were adequately addressed.

Motion: To accept the application of Galinski, 227, 227R & 229 South Main St, COM2014-004.
Tyler/Davis
Passed unanimously

VII. Approval of Applications

Galinski, 227, 227R & 229 South Main St, COM2014-004

Motion: To approve the application of Galinski, 227, 227R & 229 South Main St, COM2014-004, Improvement Location Plan Prepared for 227, 227R & 229 South Main St, East Windsor, CT, by William R. Palmberg & Son LLC, Land Surveyors, 264 Hazard Ave, Enfield, CT. Plan Number 2012058; revision date March 21, 2014.
Tyler/Davis
Passed unanimously

VIII. Legal

Mr. Anderson provided Attorney Purnhagen with two returned warrants for collection.

IX. Unfinished Business

CIP Plan

Paul Dombrowski, Woodard & Curran, provided a draft CIP Plan to Mr. Enderle. Mr. Enderle will review the plan and provide commentary. Mr. Dombrowski explained that the plan is for the next 10 – 15 years. There are \$4.3 million of needed improvements to the plant and \$4.9 million of improvements for the pump stations. The WPCA will need to decide how to proceed, schedule and fund the improvements. The CIP plan will add \$150 to \$200 to the sewer use rate. The WPCA will need to decide on a course of action; piece meal over the next few years or package for funding opportunities. East Windsor has made the CT DEEP priority list for funding. The State is offering 20% grant with 80% loan to pursue projects on a 1st come 1st serve basis. Mr. Enderle and Mr. Dombrowski felt this was the best funding opportunity they have seen. Mr. Tyler questioned getting assistance from the Town since the entire Town benefits from the sewer system. Mr. Tyler asked when the plant would reach its age. Mr. Enderle explained the general rule is 20 years. Mr. Enderle feels it is time to do a facilities plan. The plan would look at what the facility has and where it needs to be. Once the plan is completed, it will be submitted to the State. If the State concurs with the plan, the WPCA would look for funding. Mr. Anderson explained that it is a game plan. Mr. Enderle explained that the facilities plan would also look at the pump stations not just the plant.

2014-15 Budget

Mr. Enderle provided a draft budget and detail sheets to the Board Members. Mr. Enderle explained that because of water conservation, revenues are going down and the costs are going up. He has done his best to keep a realistic budget. They have to do more with less. Mr. Enderle suggested scheduling budget workshops. Mr. Montstream asked if there is a slush fund and if it could be used to offset the rate. Mr. Enderle explained that there is an FCC (Facility Connection Charge) Fund but it can only be used for infrastructure. O&M is funded by the sewer user charge. The WPCA operates by State Statute.

Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson explained that the ordinance needs to be rewritten and submitted to the Selectmen again.

North Road Sewer Extension Phase 2

Mr. Anderson handed out USDA Loan & Grant Program pamphlets. This program applies to the North Road Sewer area.

Chris LaFleur, 222 North Rd

It was decided a motion was not needed. Mr. Tyler explained that Mr. LaFleur could lay the pipe but would not have to connect into the main sewer at this time. He will need to take out a permit, have the work inspected and approved but the permit will not be closed out. Mr. Enderle will send a letter to Mr. LaFleur and make it explicit that with the new ordinance he may have to connect.

Transfers

There were no transfers to be made.

IT Status

There was nothing new to report.

Benefit Assessment Policy

This was not discussed.

X. New Business

Bill Sheet Review

There were no questions.

Superintendent's Report

This was not discussed.

XI. Executive Session

Superintendent Compensation

Motion: To go into Executive Session at 8:46 p.m. to include WPCA Board Members.
Montstream/Davis
Passed unanimously

Board Members came out of Executive Session at 8:53 p.m.

Motion: To pay Art Enderle's medical insurance co-pay as part of his salary.
Riggott/Davis
Passed unanimously

XII. Adjournment

The meeting adjourned at 8:55 p.m.
Riggott/Davis

Respectfully submitted,

Laura Michael
Recording Secretary